

# RLIB FORM 2

## REQUEST FOR PERSONNEL ACTION

Unit Order No:	Through Channels To: CDR RLIB	Date:
Request that: NAME LAST, FIRST, MI:		RANK
ID No:		
Full Mailing Address (include City, State, Zip) (HOR):		
<input type="checkbox"/> Initial <input type="checkbox"/> Current Position:		Unit:
MTO Billet No:		Paragraph No.:
A. ( <input type="checkbox"/> Appointed) ( <input type="checkbox"/> Enlisted) ( <input type="checkbox"/> Re-enlisted) Rank of:		Date:
B. <input type="checkbox"/> Reassigned to Title:		Unit:
MTO Billet No:		Paragraph No.:
C. <input type="checkbox"/> Transferred to Title:		Unit:
MTO Billet No:		Paragraph No.:
D. <input type="checkbox"/> Separated/Discharged Effective Date: Reason:		Type:
E. <input type="checkbox"/> Promote from Rank:		to Rank:
Scheduled Drills present during last 12 months	Alternative Training Drills during last 12 months	MUTAs attended Drills during last 12 months
12 Month Non-Drill Volunteer Hours	Date: and Rank: at <input type="checkbox"/> Appt <input type="checkbox"/> Enl <input type="checkbox"/> Last Promotion	
Signature of Commander or Authorized Representative		
1st Endorsement	Company:	Date:
Recommended <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval	Signature of Commander or Authorized Representative	
2nd Endorsement HQ RLIB	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Due to:		
Signature of Commander or Authorized Representative		
<b>ENCLOSED:</b> Check all applicable: <input type="checkbox"/> RLIB Application Form, <input type="checkbox"/> Driver's License, <input type="checkbox"/> DD 214, <input type="checkbox"/> NGB 22, <input type="checkbox"/> Honorable Discharge Certificate (in Lieu of DD 214, NGB 22), <input type="checkbox"/> Form 1-0 (Officer), <input type="checkbox"/> Form 601-210 (Enlisted), <input type="checkbox"/> Parental Consent Form, <input type="checkbox"/> Alien Proof of Legal Residence, <input type="checkbox"/> Form 35R Promotion Screen Board Recommendation <input type="checkbox"/> Other (Please describe):		